

CONSTITUTION AND BY-LAWS

OF

THE MANHATTAN BEACH CIVIC ASSOCIATION, INCORPORATED
(As Revised and Amended March 14, 1949).

ARTICLE 1.

This Association shall be known as The Manhattan Beach Civic Association, Incorporated.

ARTICLE 2.

Objects.

1. To promote the general welfare of the residents of Manhattan Beach, Anne Arundel County, Maryland; for the improvement of said locality and to regulate and control the community beach front, community wharves and landings of said Manhattan Beach, the highways thereof, and all matters affecting the aforesaid community.
2. To secure a compliance with and to prevent a violation of any of the restrictions applicable to said Manhattan Beach.
3. To promote social activities in the community.

ARTICLE 3.

Membership

Any owner of property or resident of Manhattan Beach shall be eligible for membership.

Application for membership shall be made on the regular form provided by the Association and recommended by a member in good standing. Payment of the current years dues of \$5.00 must accompany the application. Action thereon shall be taken at the next regular meeting of the Association. Election to membership shall be upon the vote of the majority of the members present.

ARTICLE 4.

Dues.

The annual membership dues shall be Five Dollars (\$5.00) payable upon application and election and annually thereafter, except that the \$5.00 dues shall include a husband and wife. A year shall be from July 1 to June 30. Members who are in arrears in their dues for a period of two years shall be excluded from the roll of active members, and shall lose all the privileges of membership.

ARTICLE 5.

Officers

The Officers of this Association shall be; President, Vice-President, Treasurer and Secretary, who shall be members of the Board of Directors. In addition to the officers there shall be three Directors elected so as to comprise a Board of Directors of seven members.

Any member of the Association in good standing shall be eligible to hold office, except that the President must be a property owner in Manhattan Beach.

Elections shall be held at the regular September meeting of the Association each year. All nominations shall be made from the floor. The Officers and Board of Directors shall serve for one year.

ARTICLE 6.

Meetings

There shall be regular meetings of the Association on the second Monday of the months of January, March, May, July, September and November of each year.

Special meetings may be called by the President or a majority of the Board of Directors.

Notice of all meetings shall be mailed to each member in good standing at least one week before such meeting.

The Board of Directors shall meet at such time and place as may be designated by the Board, or at any time upon call of the President.

ARTICLE 7.

Quorum

At the meetings of this Association twenty-five members in good standing shall constitute a quorum. At meetings of the Board of Directors a majority shall constitute a quorum.

ARTICLE 8.

Duties of Officers.

1. President.

The President shall preside at all meetings of the Association, and shall preserve order; he shall appoint all committees not otherwise ordered; submit to the Directors for their consideration and decision all subjects which, in his opinion, the interests of the Association may require.

2. Vice-President.

The Vice-President in the absence of the President shall perform all duties of the President.

3. Secretary.

It shall be the duty of the Secretary to keep correct records of all the proceedings of each meeting of the Association, and the Board of Directors; he shall notify all members at least one week in advance of all meetings of the Association; he shall have the custody of all books and papers pertaining to his office; he shall perform all such other duties as he may be directed.

4. Treasurer.

The Treasurer shall receive the dues of the members, and all other money due the Association; he shall keep an accurate account of dues paid by each member, and be responsible for sending out all bills for dues and other fees; he shall deposit in a bank designated by the Board of Directors all funds of the Association which may come into his possession, and shall pay all orders authorized.

ARTICLE 9.

Standing Committees

The following Standing Committees shall be appointed by the President:

1. Community Welfare
2. Membership
3. Entertainment.

ARTICLE 10.

Amendments.

This Constitution may be amended by a vote of two-thirds of the members in good standing present at a regular meeting or a special meeting of this Association, provided, however, that notice of the proposed change or changes in the Constitution accompany the call for the meeting.

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ORDER OF BUSINESS.

1. Reading of the minutes of the previous meeting.
2. Report of the President.
3. Report of the Treasurer.
4. Correspondence.
5. Report of Special Committees.
6. Report of Standing Committees.
7. Unfinished business.
8. New business.
9. Election.
10. Adjournment.

(Proceedings to be governed by Roberts' Rules of Order).